

**BEAUFORT MEMORIAL HOSPITAL BOARD OF TRUSTEES
BOARD MEETING BY ZOOM (DUE TO COVID-19) – OPEN SESSION**

MINUTES – March 30, 2022

BY ZOOM: Richardson LaBruce; Hampton Long; Allison Coppage

PRESENT: David House (Chair); Bill Himmelsbach (Vice-Chair); Vernita Dore; Stephen Larson, M.D.; Eric Billig, M.D; Jane Kokinakis, D.O; Alice Howard; Carolyn Banner, Ph.D.; Russell Baxley; Ken Miller; Karen Carroll; Brian Hoffman; Kurt Gambla, D.O.; Chris Ketchie; Shawna Doran; Dee Robinson; Kim Yawn; Courtney Smith; and Anna Sobiech

Absent: Kurt Ellenberger, M.D.

Guests: Mike Kelly, CPA and Kelly Smith, CPA of Dixon Hughes Goodman, LLP [DHG] (by Zoom); Joy Solomon, MSN, RN, NPD-BC, Director of Education

Public/Open Session CALL TO ORDER: Mr. House called the meeting to order at 7:30 a.m. The meeting has been posted. Anna Sobiech took roll call. A quorum of the Board is confirmed.

MOTION: A motion was made by Mrs. Dore for Board Members to go into Executive Session for the following purpose: Discussion of Medical Staff recruitment and contracting, strategic matters related to facility expansion and contractual arrangements with related partners. The motion was seconded by Dr. Billig and unanimously approved.

Public/Open Session MOTION: A motion was made by Dr. Billig to re-commence into Public/Open Session at 8:50 a.m. The motion was seconded by Dr. Kokinakis and unanimously approved.

Mr. House provided the mission statement.

Karen Carroll provided a patient story.

CONSENT AGENDA – Approval of Committee Reports, Patient Flow and Staff Reports – Mr. LaBruce made a motion, which was seconded by Dr. Billig to adopt the agenda and reports as presented. Unanimous approval/no oppositions.

Approval of Minutes for February 23, 2022 – Mr. LaBruce requested that the minutes of February 23 be modified to reflect the following statements: Mr. LaBruce, indicated that he as Chair of the Governance Committee recused himself as to the election of the officers. Mr. House as Chair of Board, Dr. Larson, and Mr. Himmelsbach also recused themselves. With the four exclusions, there was full support of the current slate of officers with no opposition.

BMH FOUNDATION: Mr. Hampton Long reported that the Valentine Ball was a huge success that netted \$217,671 to the Foundation. Mr. Long thanked the Foundation Office, the community and the hospital board for their support. April 29th will be an event to celebrate the volunteers of the Valentine Ball. Mr. Long indicated that the Foundation had the name of Mr.

Martin Coyne being brought to the Board for approval. Mr. Coyne is an excellent candidate for the Foundation Board. Mr. Coyne's bio is included in the board packet.

COMMITTEE CHAIR ISSUE IDENTIFICATION:

Quality Improvement Committee: Dr. Billig referenced The Joint Commission Report. He indicated that The Joint Commission had a second site visit at BMH a few weeks ago to review the deficiencies that were observed at the prior visit. The deficiencies that were corrected were reviewed and approved. Three specific disease surveys were reviewed.

MEDICAL STAFF: Dr. Gambla indicated that there were no issues on the incoming appointments.

MEDICAL STAFF – Credentials: The following practitioners requested Appointment: Bennett, John, MD, Active/Medicine-Hospitalist; Opella Christopher, MD, Community Active/Medicine (May River Primary Care); Branstiter, Aly, MD, Active/Anesthesiology LowCountry Anesthesiology; Lozier, Jessica, MD, Associate/Medicine-Internal Medicine; Del Gaizo, Daniel, MD, Active/Orthopedics, Beaufort Orthopedics.

Reappointment: Alvi, Fozail, MD, Consulting/ Radiology-Virtual Radiology; Ardakani, Navid, MD, Consulting/ Radiology-Virtual Radiology; Arehart, Eric, MD, Consulting/ Telemedicine-Neurology; B Bodalia, Jayesh, AA, Dependent Practitioner/ AA;enson, Christopher, MD, Active/ Ob/Gyn; Bertiger, Gerald, MD, Locum Tenens/ Medicine-Gastroenterology; Chaipis, Philip, MD, Locum Tenens/Surgery-General Surgery; Conley, Diane, MD, Consulting/ Radiology-Virtual Radiology; Crosby, Christina, CRNA, Dependent Practitioner/ CRNA; Dellinger, Michael, DO, Active/ Anesthesiology; Ezeihuaku, Christopher, MD, Locum Tenens/ Medicine-Hospitalist; Fox, Stephen, MD, Consulting/ Radiology-Virtual Radiology; Griffith, Sally, CRNA, Dependent Practitioner/ CRNA; Griswold, Sharon, CRNA, Dependent Practitioner/ CRNA; Henry, Charles, MD, Consulting/ Radiology-Virtual Radiology; Kazie, Nelson, MD, Locum Tenens/Medicine-Hospitalist; Miller, Gregory, MD, Active/ Ob/Gyn; Nino, Julio, MD, Consulting/ Telemedicine-Ob/Gyn; Rose, Matthew, MD, Consulting/ Radiology-Virtual Radiology; Rosenblum, Frederick, MD, Locum Tenens/ Medicine-Critical Care/Pulmonology; Ruef, Robert, MD, Consulting/ Radiology-Virtual Radiology; Thompson, Soldrea, MD, Active/ Ob/GYN; Somrov, Serge, MD, Consulting/ Radiology-Virtual Radiology; Sussman, Arlene, MD, Consulting/ Radiology-Virtual Radiology; Tober, James, MD, Active/ Surgery-Vascular Surgery; Ulrich, Roger, MD, Community Active/ Medicine-Family Practice; Windham, Michael, MD, Locum Tenens/Medicine-Gastroenterology.

Resignations: McLaughlin, Matthew, MD, Active/ Critical Care; Dewitt, John, MD, Active/ Psychiatry; Benn, James, NP, Allied Health Professional/ Psychiatry; McSweeney, Kelly, MD, Consulting/ Pathologist.

After review and the recommendation by MEC and then QIC, Dr. Billig made a motion, which was seconded by Mr. Himmelsbach to accept the Credentials Committee recommendations as presented. Unanimous approval.

CMO Report: Dr. Gambla indicated that the service excellence program directed towards the providers will begin next week. Dr. Gambla provided an update on the GME residency program with MUSC. Dr. Cusumano continues his work at the Medical Addiction Clinic. Dr. Gambla provided a brief update on Covid, indicating the numbers were very low.

Mr. House indicated that Under the Committee Chair Identification, he would like to bring forth one matter relating to a Governance issue: BMH submitted two names to County Council for approval. Mr. House questioned Mrs. Howard that since this did not appear on the County Council agenda would it be placed on the agenda for the upcoming meeting. Mr. House indicated that the applications were resent. Mrs. Howard will look into this matter and will respond by email.

Final Audit Report – Presented by Mike Kelly, CPA and Kelly Smith, CPA of Dixon Hughes Goodman, LLP [DHG]: Mr. Kelly indicated that the Finance Committee at the January meeting was provided a detailed update relating to the Combined Financial Statements and the Report to the Board of Trustees. BMH was waiting on the State to complete the pension plan in order to finalize the BMH FY 2021 audit. Mr. Kelly reported that the final detailed update was just provided to the Finance Committee. Ms. Smith reviewed the final Combined Financial Statements. She indicated that the independent auditors report covers financial statements and the combined financial statements as of September 30, 2021 and 2020 for Beaufort Memorial Hospital and Other Combined Entity (Beaufort Memorial Hospital Endowment Foundation). She indicated that the opinion was clean and unmodified. She referenced various items within the report. She also referenced various items within the Notes to Combined Financial Statements. Ms. Smith also provided a brief update on the single audit. Mr. Kelly and Ms. Smith were available to answer any questions relating to the audit. With no further questions from the board members, Mr. Kelly and Ms. Smith ended the Zoom call.

ACTION ITEMS, POLICIES, DISCUSSION OR SUPPLEMENTAL INFORMATION:

MOTION FOR THE BOARD TO RECEIVE AND ACCEPT THE FINAL AUDIT FOR FISCAL YEAR ENDING SEPTEMBER 30, 2021 AS PRESENTED BY THE FINANCE COMMITTEE. Mrs. Dore made the motion, which was seconded by Dr. Billig. Unanimous approval.

Mr. Miller explained the Cares Funds and the process of using the funds.

MOTION TO APPROVE THE APPOINTMENT OF MR. MARTIN J. COYNE, JR. TO THE FOUNDATION BOARD. Dr. Billig made the motion, which was seconded by Mrs. Dore. Unanimous approval.

MANAGEMENT REPORT:

PATH Presentation: Mr. Baxley introduced Joy Solomon, Director of Education and project lead on the PATH Program. Mr. Baxley briefly explained the workforce shortage, retaining talent, recruiting new talent and the unique barriers within Beaufort. Mr. Baxley explained that BMH has internally started developing the PATH Program [People Achieving Their Highest Program] and highlighted several key points. Ms. Solomon provided details on the program and indicated that it was set up strategically through Workforce Development Leadership Team at BMH. She reviewed the various opportunities, partners within the program both internal and external, facility needs, financial support, and the timeline of the program launch. Mr. Baxley recognized the BMH staff supporting this program. He acknowledged the assistance of the Foundation to raise funds for the development of people. He indicated that BMH is coordinating with the County to access ARPA funds to assist with this program. Discussions ensued.

Mr. Baxley indicated that BMH is addressing retention concerns and cost of living concerns and is committed to increasing the cost of living and will increase the minimum wage from \$11 to \$13 an hour as of April 24, 2022 (resulting in a \$5.5M to \$6M increase in salaries and \$1M in benefits per month).

A brief discussion ensued regarding the OR project and the allocation of \$18M.

Mr. Baxley referenced the Balanced Scorecard.

Mr. House provided a brief update on the status of the two new candidates for the Board of Trustees.

ADJOURN – A motion was made by Dr. Billig, and was seconded by Mr. Himmelsbach, to adjourn the meeting. Unanimous approval. The meeting adjourned at 10:23 a.m.

Respectfully submitted,

Stephen Larson, M.D.